



NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Examination Open To The Public

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

Examination No. & Title	Salary Grade	Beginning Salary	Job Rate
20-280 Public Health Engineer 1	20	\$56,813	\$72,076
20-281 Public Health Engineer 2	24	\$69,911	\$88,256

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must have:

For **No. 20-280:**

- I.** a bachelor's or higher-level degree in engineering or engineering technology, granted in an engineering curriculum accredited by the Accreditation Board for Engineering and Technology as a first or second professional degree in engineering or engineering technology or a degree registered by the New York State Education Department for professional licensing in engineering.
- AND II.** an Engineer-In-Training Certificate resulting from successfully passing Part A of the professional engineer's licensing examination. **You must submit a photocopy of your certificate with your examination application.**
- AND III.** one year of full-time experience in professional sanitary, public health or environmental engineering.

For **No. 20-281:**

- I.** a New York State Professional Engineer's License and current registration.

OR

a professional engineer's license and current registration from a state or territory of the United States by means of a 16-hour written licensing examination which is the equivalent of that given in New York State. Application for New York State licensure **MUST** commence **before** applying for this examination. Candidates appointed under this option must secure a New York State Professional Engineer's License within 12 months of appointment in order to continue employment.

- AND II.** two years of full-time experience in professional sanitary, public health or environmental engineering.

NOTE: You must submit photocopies of your license and current registration with your examination application. Inquiries regarding New York State professional engineering licensing should be directed to: New York State Board for Engineering and Land Surveying, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. You may e-mail this office at opunit1@mail.nysed.gov. The website address is: www.op.nysed.gov.

SUBSTITUTIONS:

1. For **No. 20-280, Public Health Engineer 1**, possession of a professional engineer's license (as described for **No. 20-281, Public Health Engineer 2** above), can be substituted for the requirements in "I and II" of the "Minimum Qualifications."
2. For both examinations, a master's degree in one of the following engineering disciplines (environmental, sanitary, public health, chemical, or another closely related engineering discipline); or a master's degree in environmental sciences, environmental studies, public health or environmental health can be substituted for one year of the required experience. A doctoral degree in one of the above disciplines can be substituted for two years of required experience. This substitution can be made **ONLY** when the higher-level degree is in addition to an acceptable first degree in engineering or engineering technology.

IMPORTANT: Appointment to certain positions may require the use of Personal Protective Equipment provided by the Department of Health, including a respirator. The Department of Health (DOH) conducts a Medical Monitoring Program for employee safety purposes in which you may be required to participate. The Medical Monitoring Program is an OSHA requirement for employees who may be exposed to toxic or hazardous substances and it is a critical part of DOH's Employee Health and Safety Program. The Medical Monitoring Program includes a baseline physical examination with periodic follow-up physical exams.

THE POSITIONS: These positions exist in the Department of Health. The eligible lists established from these continuous recruitment examinations will be used to fill Public Health Engineer 1 and 2 positions in Onondaga, Oswego, Saratoga, St. Lawrence, Sullivan, and Rensselaer counties. The eligible list for Public Health Engineer 1 will also be used to fill vacancies in Erie County. The eligible list for Public Health Engineer 2 will also be used to fill vacancies in Albany, Franklin, Herkimer, Jefferson, Monroe, Montgomery, New York, Ontario, and Steuben counties. These lists will be used to fill Public Health Engineer 1 and 2 positions which may be established at additional geographic locations throughout New York State.

NOTES:

1. Possession of a license and current registration as an engineer in New York State is necessary for continued employment. Loss of licensure or registration will result in removal from employment.
2. If eligible, you may compete in both examinations by filing one application listing both examination numbers and titles.
3. A promotion examination is also being held for the Public Health Engineer 2 positions. If you are eligible for appointment from a promotion list, you may not be appointed in the Department of Health from the list resulting from this examination open to the public.
4. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.
5. Your degree and/or college credit must have been awarded by a regionally accredited college or university or one recognized by the New York State Education Department as following acceptable educational practices. If your degree and/or college credit was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. You can write to the Examination Information Desk of the Department of Civil Service for a list of acceptable companies who provide this service. This information can also be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee. You must mail the independent verification of equivalency to the New York State Department of Health, Bureau of Personnel Management, Room 2217, Corning Tower, Empire State Plaza, Albany, New York 12237.

DUTIES: Public Health Engineers 1 and 2 in the Department of Health are assigned to either the central office or a field office in a major segment of an environmental health program. These programs may include drinking water treatment and regulation; radiological health; toxic substances; hazardous wastesite remediation; indoor air quality; hospital, institutional, temporary residence, camp and recreational resort sanitation; food sanitation; or rural water supply and sewage disposal.

Public Health Engineers review engineering plans relative to their assigned program with government representatives at all levels, citizen groups and other professionals. They may also provide instruction to employees of municipal operating agencies and develop systems for training plant personnel.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the Minimum Qualifications your **education and experience** will be evaluated against the general background/critical activities of the position. This evaluation will concentrate on the appropriateness and breadth of relevant education and experience. It is essential that you describe your education and experience as completely as possible on the NYS-APP Examination Application form. Ambiguity, vagueness or omissions will not be decided in your favor. Do NOT send resumes. If you need more space, attach additional 8½" x 11" sheets, following the same format used on the application form.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.ny.gov/announ/applications.cfm>; or
- Email cs.sm.examinfo@cs.ny.gov to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3] or toll free at 1-877-697-5627 [press 2, then press 3].

WHERE TO APPLY: Mail your completed application to:

- New York State Department of Health, Bureau of Personnel Management, Room 2217, Corning Tower, Empire State Plaza, Albany, New York 12237.

The NYS Department of Civil Service reserves the right to reject for lateness or to accept applications filed after the advertised filing period. All statements you make on your application are subject to investigation.

The New York State Department of Health has an ongoing need for persons qualified for appointment to these positions and will accept applications at any time and will rate applications whenever additional eligibles are needed. It is anticipated that the examinations will be held on a periodic basis throughout the year. For the testing schedule and other information about this examination, write to the New York State Department of Health, Bureau of Personnel Management, Room 2217, Corning Tower, Empire State Plaza, Albany, New York 12237.

ELIGIBILITY: New York State residence is not required. You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

Candidates who require sponsorship (for example, through the H1-B Visa Program) may apply. However, New York State agencies are not obligated to consider individuals who would require sponsorship for employment.

ELIGIBLE LIST: Candidates who meet the qualifications and pass these examinations will have their names placed on the eligible lists in the order of final scores, regardless of the date on which they filed for the test. The names of qualified candidates will remain on the eligible lists for two years.

RETEST POLICY: If your application is disapproved for either of these examinations, you may file again as soon as you meet the announced minimum qualifications. Qualified candidates may reapply on an annual basis, but a new application is required each time. Appeal of ratings will not be allowed as the opportunity for retest exists.

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, domestic violence victim status, genetic predisposition or carrier status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487 [press 2, then press 2]. Outside of the Albany area, call toll free at 1-877-697-5627 [press 2, then press 2]. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.